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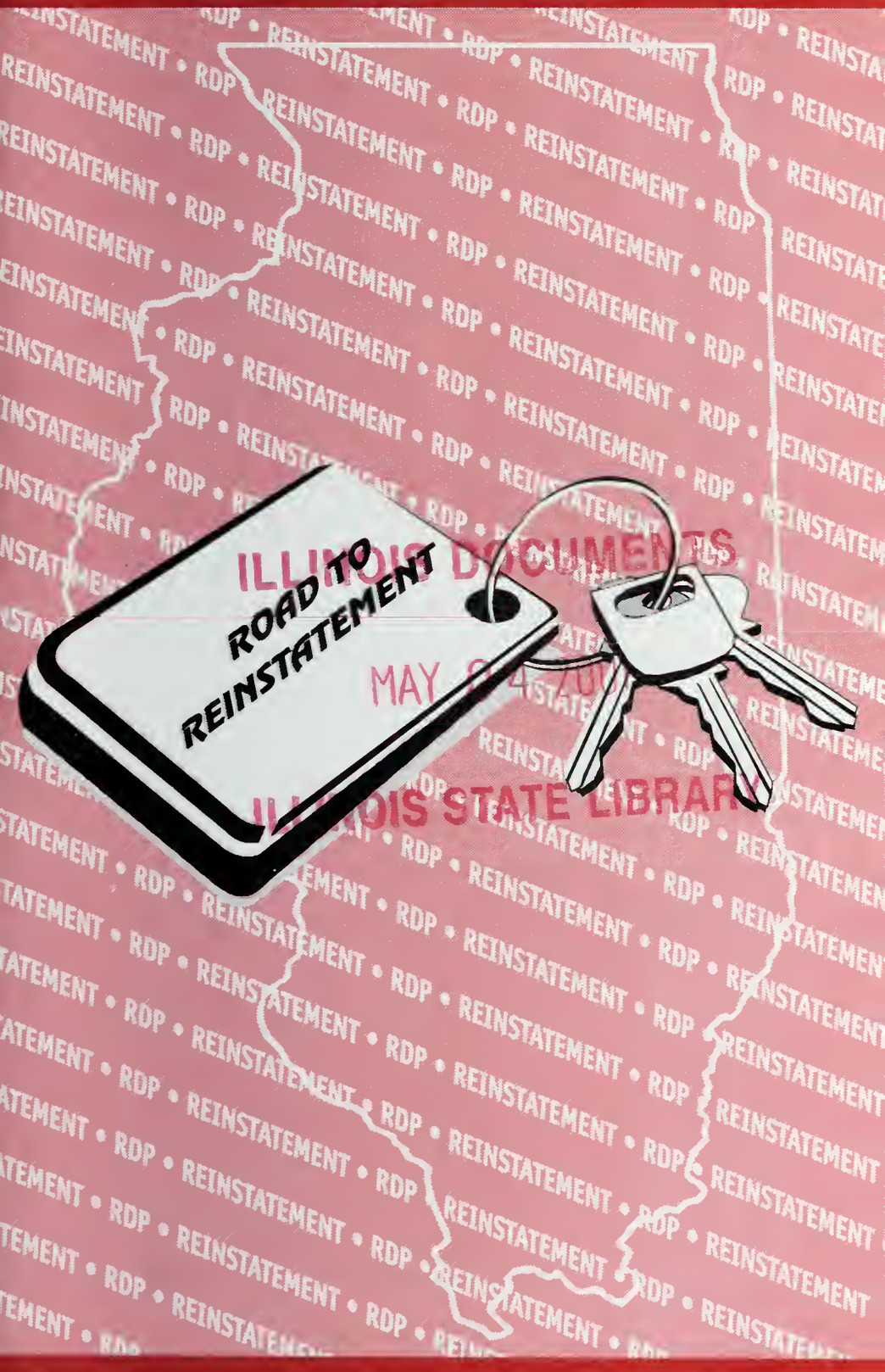
Restoring Your Driving Privileges



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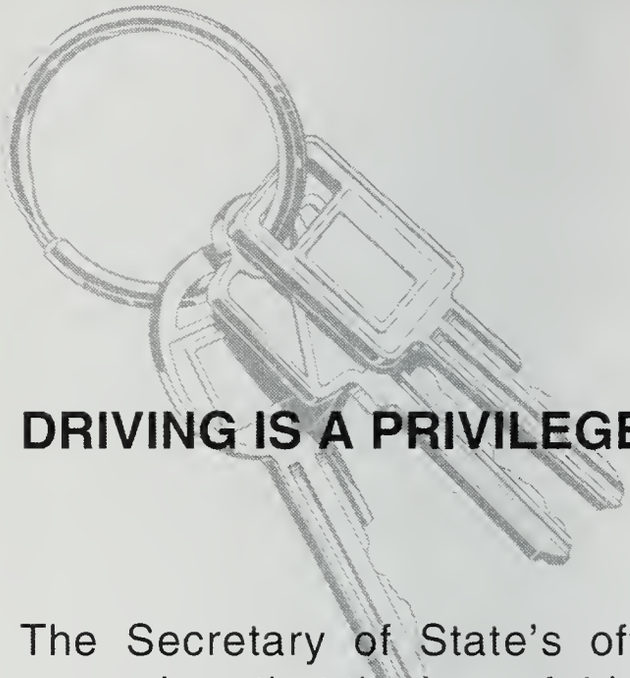

DRIVING IS A PRIVILEGE

The Secretary of State's office recognizes that the loss of driving privileges can cause great hardship for many individuals. Under Illinois law, drivers may apply for reinstatement or a restricted driving permit.

The Secretary of State's Department of Administrative Hearings handles all applications for the reinstatement of driving privileges and restricted driving permits. This brochure provides contacts in the department, as well as definitions of some of the terms used and procedures to follow. On the back is a listing of hearing officer locations. Informal hearing officers can assist with questions about restricted driving relief and restoration of full driving privileges.

The Secretary of State's office is responsible for ensuring that only responsible, qualified drivers will have their driving privileges reinstated.

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TERMS AND DEFINITIONS

DUI disposition - conviction — for driving under the influence, reckless homicide or fatal accident if alcohol/drugs were shown to be a factor; an implied consent or statutory summary suspension.

Consultation — the first step in applying for reinstatement of driving privileges or a restricted driving permit (RDP) after suspension or revocation. Consultation takes place with a hearing officer, who reviews the applicant's driving record and explains the documents required to apply for reinstatement of driving privileges or an RDP.

Denial — the refusal of any request for reinstatement or an RDP.

Eligibility date — a driver cannot be considered for reinstatement until the eligibility date, which is a predetermined period of time from the effective date of revocation or extension order, is indicated as "proj. elig." If proj. elig. is shown as N/A, consideration will not be given for reinstatement or an RDP.

Formal hearing — for a driver whose driving privileges have been suspended or revoked for an offense(s) involving a fatality or multiple DUI dispositions. Must be requested in writing.

Informal hearing — for a driver whose driving privileges have been suspended or revoked for an offense(s) not involving a fatality or for a single DUI disposition. Usually held on a walk-in basis.

Proof of financial responsibility — a requirement before reinstatement or issuance of an RDP. Methods include: certified policy of insurance, cash deposit or surety bond. Financial Responsibility Insurance must be filed with the Secretary

of State and maintained for three years. Standard automobile insurance is not acceptable. Coverage must be for at least $20,000 for one person killed or injured; $40,000 for two or more persons killed or injured; and $15,000 for property damage. Your insurance must be submitted on a SR-22 certificate. Any casualty insurance agent can explain this type of insurance to you.

Restricted Driving Permit (RDP) — partial restoration of driving privileges, which allows a driver to operate a motor vehicle in certain areas, hours and days for employment, medical or educational purposes. The driver must prove a hardship exists and submit proof of employment or need for medical care, or an educational verification form and class schedule from school. Drivers under age 21 convicted for DUI are not eligible for an RDP until one year from the effective date of revocation.

Revocation — loss of driving privileges for an indefinite period. A driver may apply for an RDP, but cannot apply for reinstatement until eligible. To regain driving privileges, a driver must meet certain legal and administrative requirements.

Reinstatement — full restoration of all driving privileges. Allows driving any time and anywhere, providing the driver has obtained a valid driver's license and is not suspended/revoked or withdrawn in another state.

Suspension — loss of driving privileges for a period of time, generally not more than a 12-month period. A driver may apply for an RDP to operate a motor vehicle during a suspension. Certain suspensions may not allow consideration for an RDP.

Informal Hearing Officer Locations

Please call the Secretary of State Driver Services facility of your choice to confirm the availability of a hearing officer.

Primary Hearing Officer Locations (3 or more days per week)

Belleville	1444 Boul Ave., Swansea	(618) 234-2315
Bloomington	1510 W. Market St.	(309) 827-3531
Champaign	2401 W.Bradley Ave.	(217) 278-3352
East St. Louis	8750 Church Ln.	(618) 397-9488
Elgin	595 S. State	(847) 697-2105
Joliet	605 Maple Road	(815) 740-7166
LaSalle	536 Third St.	(815) 223-4861
Libertyville	342 Peterson Rd.	(847) 362-8498
Lombard	837 S. Westmore	(630) 629-1069
Mattoon	2020 Charleston Ave.	(217) 234-4040
Midlothian	14434 S. Pulaski	(708) 388-9647
Moline	2040 First St. A, Cityline Plaza	(309) 797-9507
Naperville	931 W. 75th St., Ste. 161	(630) 369-9010
Peoria	2010 N. Knoxville	(309) 686-8779
Rockford	3720 E. State	(815) 394-0329
Springfield	275 Howlett Building, Second & Edwards Sts.	(217) 782-7065
Waukegan	617 S. Green Bay Rd.	(847) 662-8514
Chicago	69 W. Washington	(312) 793-2171
Chicago Heights	570 W. 209th St.	(708) 481-0896
Chicago North	5401 N. Elston Ave.	(773) 794-5821
Chicago South	9901 S. Martin L. King Dr.	(773) 995-2615
Chicago West	5301 W. Lexington Ave.	(773) 854-4808
Schaumburg	1227 E. Golf Rd., Woodfield Commons	(847) 619-3318

Part-time Hearing Officer Locations (1-2 days per week)

Bradley	1111 Blatt	(815) 933-1713
Carbondale	2516 Murphysboro Rd.	(618) 457-0488
Centralia	418 S. Poplar	(618) 532-1551
Danville	405 Sheridan	(217) 442-1564
Decatur	3149 N. Woodford St.	(217) 875-1650
DeKalb	1360 Oakwood	(815) 756-7781
East Alton	20 Terminal Dr., Suite 103, Civic Memorial Airport	(618) 258-0600
Edwardsville	1502A Troy Road	(618) 656-8956
Freeport	1793 S. West Ave.	(815) 235-4164
Galesburg	1066 E. Losey	(309) 342-1154
Lawrenceville	406 N. 15th St.	(618) 943-7515
Marion	1905 Rendelman St.	(618) 993-2587
Mt. Vernon	320 E. Main St.	(618) 244-1183
Princeton	R.R. 2, Backbone Rd. East	(815) 875-2617
Rockford	3816 Auburn St.	(815) 987-7490
Quincy	2512 Katherine Rd.	(815) 222-4550
Sparta	202 W. Jackson	(815) 443-3834
Sterling	1224 W. Fourth	(815) 626-2825
Woodstock	428 S. Eastwood	(815) 338-3109

RIVING PERMIT OR REINSTATEMENT

next two panels of this brochure for more details)

Reinstatement

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Eligibility

You cannot apply for reinstatement before your eligibility date.

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Drug Requirements:

ug-related offense, you must complete the following

e of Alcoholism and Substance Abuse (OASA)-licensed te. The evaluator will classify you as one of the following:

class by an OASA-licensed provider.

recommended alcohol/drug treatment.

eatment. If non-dependent, a clinical explanation of why

s Alcoholics Anonymous, church group, etc.) and abstinence

ecovery program confirming your participation in the program. nfirming your abstinence from alcohol/drugs.

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or Formal Hearing

ot involve a fatality or for a single alcohol/drug-involving a fatality or for multiple DUI dispositions.

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er an informal may apply for ing or wait 30 te of the hear- her informal enied after a ng, you must nths from the earing to have ing.

Reinstatement Granted

The following requirements must be completed within six months or you will have to start the process over.

- Provide proof of financial responsibility.
- Pay reinstatement fee.

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Authorization for New License

You will receive by mail. You may be required to take a full or partial driver's license exam. There is a $10 fee for a new license.

HOW TO OBTAIN A RESTRICTED DRIVING PERMIT OR REINSTATEMENT

(Please refer to the definitions of terms on the next two panels of this brochure for more details)

Restricted Driving Permit (RDP)

Eligibility

Must provide proof of "undue hardship" because of employment, medical or educational reasons.

Reinstatement

Eligibility

You cannot apply for reinstatement before your eligibility date.

Consultation

Contact hearing officer (see listing on back for availability)

Complete Alcohol/Drug Requirements:

IMPORTANT — If your record reflects an alcohol/drug-related offense, you must complete the following requirements after your consultation:

- Complete an alcohol/drug evaluation by an Office of Alcoholism and Substance Abuse (OASA)-licensed provider within six months prior to your hearing date. The evaluator will classify you as one of the following:

Minimal risk:

- Must complete an alcohol/drug remedial education class by an OASA-licensed provider.

Moderate or significant risk:

- Must complete minimal risk requirements, **AND**
- Provide proof of completion of early intervention or recommended alcohol/drug treatment.

High risk:

- Provide proof of completion of recommended treatment. If non-dependent, a clinical explanation of why dependency was ruled out must be provided.

Dependent only:

- Provide proof of a support/recovery program (such as Alcoholics Anonymous, church group, etc.) and abstinence from alcohol/drugs.
- Provide three letters from members of your support/recovery program confirming your participation in the program.
- Provide three letters from independent sources confirming your abstinence from alcohol/drugs.

Informal Hearing or Formal Hearing

An informal hearing is for an offense that did not involve a fatality or for a single alcohol/drug-related offense. A formal hearing is for an offense involving a fatality or for multiple DUI dispositions.

RDP Granted

- Provide proof of financial responsibility within 60 days.
- Pay $8 issuance fee.
- Submit verification of employment, medical or educational need for RDP.
- Take driver's examination if required.

RDP

You will receive your RDP by mail. You cannot operate a motor vehicle until you have it in your possession.

Denial

If denied after an informal hearing, you may apply for a formal hearing or wait 30 days from date of the hearing for another informal hearing. If denied after a formal hearing, you must wait four months from the date of the hearing to have another hearing.

Reinstatement Granted

The following requirements must be completed within six months or you will have to start the process over.

- Provide proof of financial responsibility.
- Pay reinstatement fee.

Authorization for New License

You will receive by mail. You may be required to take a full or partial driver's license exam. There is a $10 fee for a new license.

Formal Hearing Locations

Department of Administrative Hearings
17 N. State St., Suite 1200
Chicago, IL 60602
(312) 793-3722

or

275 Howlett Building
Springfield, IL 62756
(217) 782-7065

or

218 S. 12th St.
Mount Vernon, IL 62864
(618) 242-8986

or

605 Maple Rd.
Joliet, IL 60432
(815) 740-7176

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